

AGENDA
REGULAR MEETING
BOARD OF ALDERMEN
TOWN OF WAYNESVILLE
TOWN HALL
FEBRUARY 26, 2008
TUESDAY - 7:00 P.M.

The Board of Aldermen held a regular meeting on Tuesday, February 26, 2008. Members present were Mayor Gavin Brown, Aldermen Gary Caldwell, Kenneth Moore and LeRoy Roberson. Also present were Town Manager A. Lee Galloway, Town Clerk Phyllis McClure, Assistant to the Town Manager Alison Melnikova, Tax Collector James Robertson and Town Attorney Woodrow Griffin. Mayor Brown called the meeting to order at 7:00 p.m.

Approval of Minutes of February 12, 2008

Alderman Caldwell moved, seconded by Alderman Moore, to approve the minutes of the February 12, 2008 meeting as presented. The motion carried unanimously.

Approval of Bids - Demolition and Site Work for New Parking Area East of Wall Street

On Thursday, February 21, bids were received for the demolition of the house and preparation of the new parking area to the east of Wall Street behind the Public Safety Building. This work is being done with funds provided by the Town and would not be part of a loan from either a financial institution or from the Rural Development Division of the U. S. Department of Agriculture. All of the State mandated legal procedures have been followed in soliciting bids and will continue to do so in opening and evaluating bids.

The engineers on this project, Mattern and Craig, have reviewed the bids and investigated the firms offering proposals. Bids were received as follows:

Bidder	Lump Sum Bid	Alternate 1A	Alternate 1B
Aldrige Brothers, Inc.	\$324,026.50	\$209,000.00	\$145,000.00
Thunder Disaster Services, Inc.	\$387,000.00	\$ 85,430.00	\$ 60,312.50
WNC Paving, Inc.	\$181,400.00	\$ 47,000.00	No Bid
Wolfpen Associates, Inc.	\$227,072.64	\$ 88,047.80	\$ 83,872.30

Manager Galloway said the engineer's estimate for this work was \$286,000.00. A low bid was received from WNC Paving, Inc., in the amount of \$181,400.00, with an alternate bid of \$47,000 which includes green development techniques such as pavers on the parking lot to allow better drainage. Once the house on the property is demolished, work will proceed in developing the parking area, including the creation of angle parking on Wall Street. It is hoped that the portion of Wall Street behind the Police Department can remain open during construction; however,

there may be times when this portion of Wall Street will be temporarily closed. Manager Galloway said a pre bid meeting will be held on Monday, March 10. Calls have already been received from a number of bidders interested in this project.

Alderman Moore moved, seconded by Alderman Caldwell, to award the bid for the demolition and site work for the new parking lot in the area east of Wall Street to the low bidder, WNC Paving, Inc., in the amount of \$228,400.00. The motion carried unanimously.

Report by Tax Collector James Robertson and Request to Advertise Delinquent Taxes

Each year, the Tax Collector of a governmental entity is required to make a report to the governing body advising them of the status of tax collections and seeking the approval of the Board to advertise any delinquent real estate taxes for the current fiscal year. This is actually a requirement of State law, but the law also states that the authorization must be sought and granted by the elected officials of the community.

Tax Collector Robertson attended the meeting to give his report and to seek authorization to advertise delinquent taxes during the third or fourth week in March. Mayor Brown pointed out that there are often several reasons why someone's name is listed for delinquent taxes other than just not paying the taxes, including the fact that they may not have received their tax bill.

Mr. Robertson reported that last year's collection rate was 97.6%. He said as of yesterday, 94.6% of taxes have been collected, which is close to the same rate as this time last year.

Alderman Roberson moved, seconded by Alderman Caldwell, to authorize Tax Collector James Robertson to advertise delinquent taxes. The motion carried unanimously.

Request of Downtown Waynesville Association For 2008 Street Closings

The Downtown Waynesville Association presented a listing of requested street closings in the downtown area for the 2008 Calendar Year. These closings are for events and activities which are sponsored or co-sponsored by the Downtown Waynesville Association. Other groups participating in these events include FolkMoot, the Haywood County Arts Council, the Smoky Mountain Folk Festival, the Cooperative Extension Service, the Haywood Apple Growers Association and the Haywood County Chamber of Commerce.

The listing includes a variety of activities, from the Block Parties and Christmas Activities which have been conducted for the past several years to long standing events such as the Street Dances, FolkMoot Activities, the Art and Craft and Apple Festivals.

DWA is proposing a new event this year – Downtown Drive-In Movies. These are to be held during the summer on the top level of the Justice Center Parking Deck. DWA has a plan for projecting the image and the "screen" on which the image will be displayed. Manager Galloway said it is good to see new ideas and activities flowing from the DWA under the direction of Buffy Messer and Jamie Cogdill.

Street closing requests are as follows:

- Block Party Street Dances, May 24 and August 30, to close Main Street from Church to edge of courthouse lawn/Justice Center, 5:30 p.m. to 10:30 p.m.
- Friday night street dances, June 27, July 11 & 25 and August 8. Close Main Street at Depot intersection to end of courthouse lawn/Justice Center, 5:00 p.m. to 9:30 p.m.
- Downtown Drive-In Movies, Friday nights June 13, July 18, August 15, 7:30 p.m. until 11:30 p.m. These movies will be held on the top level of the Justice Center parking deck. Barricades would be needed to block entry to top level.
- July 4 - Star & Stripes Celebration - Friday, July 4th, close the top of Miller Street at N. Main Street.
- Folkmoot Parade - Friday July 18 at 1:00 p.m.
- International Festival Day - Saturday, July 26.
- 25th Annual Church Street Art & Craft Show, Saturday, October 11. Close Main Street from Pigeon and Main to edge of courthouse lawn, October 10 at 9:00 p.m. through October 11 at 7:00 p.m. or when street is cleared.
- 20th Annual Haywood County Apple Harvest Festival, Saturday, October 18. Close Main Street from Pigeon and Main to edge of courthouse lawn/Justice Center, October 17 at 9:00 p.m. through October 18, until 7:00 p.m. or when street is cleared.
- Waynesville Christmas Parade, Monday December 1 at 4:00 p.m. (Subject to change - date and time)
- A Night Before Christmas, December 6 and 13. Close Main Street from Church to edge of courthouse lawn/Justice Center, 5:30 p.m. until 10:00 p.m.
- Sidewalk Sales May 23, 24 and 26; July 4 - 6; August 29 - 30 and September 1.

Alderman Moore moved, seconded by Alderman Caldwell, to approve the request of street closings as requested by the Downtown Waynesville Association for 2008. The motion carried unanimously.

Annexation Report

At the Board meeting of February 12, 2008, the Board received annexation petitions from the owners of two properties. At that time, the Board adopted a Resolution directing Town Clerk Phyllis McClure to investigate the sufficiency of those petitions to be sure that they were in compliance with State laws. Ms. McClure reported that both tracts of land do meet the legal requirements to be considered for annexation.

101 Woods Edge Road Edward and Linda Woodbery - 12.8 acres

Town Clerk McClure said the property at 101 Woods Edge Road consists of six lots of record rather than five, but the property remains under the ownership of Edward and Linda Woodbery.

Alderman Moore moved, seconded by Alderman Caldwell, to adopt a resolution setting a public hearing date for March 11, 2008 regarding consideration of the annexation petition for the property located at 1201 Woods Edge Road. The motion carried unanimously. (Res. No. 4-08)

65 Paragon Parkway Thomas and Jacquelyn Morgan - 1.697 acres

Town Clerk McClure said the property at 65 Paragon Parkway meets the distance requirements of NCGS 160A-58.1 for satellite annexation. The property is located 1.64 miles from

Waynesville's primary corporate limits, falling within the three-mile limit. The shortest distance from this property to the Clyde corporate limits is 2.06 miles, so it is closer to Waynesville's corporate limits. The property receives public water and sewer from the Junaluska Sanitary District. It is located within the Junaluska Fire District, which may require that the Town enter into an agreement with this rural fire district to assume a portion of the fire district's debt if the property is annexed. Waynesville can serve the property with garbage collection services.

The Board did not wish to pursue annexation of the property located at 65 Paragon Parkway at the present time. It was the consensus of the Board that the property is located too far outside Waynesville's corporate limits and is also outside the Town's extraterritorial jurisdiction.

Report Regarding Compensation for Members of Various Boards and Commissions

At the last Board meeting, Alderman Kenneth Moore made a recommendation that the Board consider increasing the compensation for members of the ABC Board. Other members of the Town Board asked about the level of compensation granted to ABC Board members in other communities in North Carolina, and the Town Manager and Town Clerk advised that they had no records of those compensation levels.

Mayor Brown asked if members of other Boards and Commissions receive compensation. The Town Manager advised that members of the Planning Board and Zoning Board of Adjustment receive a token payment of \$25 per meeting to cover their travel expenses involved in reviewing requests for conditional use permits, rezonings or variances.

Alderman Roberson and others on the Board indicated that they would like to have a comparison of what other communities pay members of their ABC Board and other Boards and Commissions serving in those communities. The Town Manager and Town Clerk were directed to begin gathering that information and presenting it to the Town Board at a future meeting. Once received, the Board indicated that they would be in a better position to evaluate what levels of compensation would be appropriate for the members of the various Boards and Commissions appointed by the Waynesville Board of Aldermen.

A chart comparing this information was prepared and presented to the Board. The comparison showed that members of the ABC Board currently receive above average compensation when compared to other nearby towns. Alderman Moore said this is good information but these are different towns and different situations. Alderman Moore felt that with the amount of revenue generated for Waynesville by the local ABC Store, the Board Members are entitled to an increase in compensation.

Alderman Roberson felt that the current compensation for ABC Board Members is adequate at this time. Mayor Brown said this issue could be brought up again if the referendum for liquor by the drink passes in May 2008, requiring more time on the part of the ABC Board Members.

Alderman Moore moved, that the compensation for ABC Board Members be increased \$50 per month per member, increasing the Chairman's compensation from \$300 to \$350 per month and the other two members from \$200 to \$250 per month. The motion carried with three (3) ayes (Mayor Brown, Aldermen Caldwell and Alderman Moore) and one (1) nay (Alderman Roberson).

John Zurenda - House Located at 9 Anessa Kay Lane

Mr. John Zurenda requested to speak to the Board regarding a house located at 9 Anessa Kay Lane. Mr. Zurenda said he had prepared a 15 minute speech and would not be able to make the speech in three minutes. Mayor Brown advised Mr. Zurenda that the Board does not take action on items that are not on the Board's regular agenda. Mr. Zurenda gave a packet of information to Town Clerk Phyllis McClure. Ms. McClure will make copies of the information and distribute to Board Members for the meeting of March 11. This item will be placed on the agenda of Tuesday, March 11.

Alderman Roberson - Comments on Presentation by Tax Collector James Robertson Regarding Municipal Service District

Alderman LeRoy Roberson said he attended a presentation by Tax Collector James Robertson regarding the Municipal Service District. Alderman Roberson said this was a very informative presentation and the Board expressed appreciation to Mr. Robertson for this presentation.

Alderman Kenneth Moore - Pedestrian Refuge Island on North Main Street

Alderman Moore asked if anything had been done about the pedestrian refuge island on North Main Street to resolve the difficulties experienced by the school bus driver with the island. Manager Galloway said Public Works Director Fred Baker and Streets and Sanitation Superintendent Daryl Hannah met with the school bus driver last Thursday. It was found that there are two school buses that use this route. The bus using Leatherwood Street did not have a problem. The bus using Keller Street had a problem that was related to the location of a utility pole. The Town is currently in the process of having the utility pole relocated to resolve the problem.

Replacement of Roof at Water Plant

Alderman Roberson asked about the roof replacement needed at the Water Plant. Manager Galloway said the architects will be in Waynesville on March 10 and will give the Town a proposal for this work.

Alderman Moore - NC Department of Corrections

Alderman Moore asked if the Town still has a connection with the North Carolina Department of Corrections to help clean debris from the sides of streets. Manager Galloway said he was in contact with Commission for a Clean County Member Joanna Swanson today and she asked if the Town could request help from the Department of Corrections to clean along the roadways of Pigeon Street to Crymes Cove Road. Although most of this area is outside corporate limits, Manager Galloway will ask for their assistance. Alderman Moore asked if the Department of Corrections could help clean up the bank at Evans Street and Belle Meade. Manager Galloway said this request could also be made as long as it was not private property.

Alderman Caldwell - Commending Town for Efforts to Slow Traffic

Alderman Caldwell said he received a call from an individual commending the Town for their efforts to slow traffic down. Manager Galloway added that Town Manager Assistant Alison Melnikova has informed him that there is a five to six week back order on the traffic slowing

devices. The company has indicated that they will bring one of the devices for the Town to use for demonstration.

Manager Galloway said Sulphur Springs Road is one of the streets with the highest percentage of speeders. At one time a round-a-bout was being discussed at Sulphur Springs Road. Since then the property owners have changed and the round-a-bout at this location is no longer an option.

National Arbor Day Foundation True City USA Award

Mayor Brown announced that Waynesville has been named a Tree City USA community by the Arbor Day Foundation to honor its commitment to community forestry. This is the first year Waynesville has received this national recognition. Waynesville met the four standards to become a Tree City USA Community; a tree board or department, a tree care ordinance, a comprehensive community forestry program, and an Arbor Day observance.

Adjournment

With no further business, Alderman Caldwell moved, seconded by Alderman Moore, to adjourn the meeting at 7:48 p.m. The motion carried unanimously.

Phyllis R. McClure
Town Clerk

Gavin A. Brown
Mayor